
Subject: Kansas Maternal Child Health Council (KMCHC) Per Diem and Reimbursement Policy

Effective Date: July 1, 2015, Revised June 30, 2016

Policy Statement:

All members of the Kansas Maternal Child Health Council (KMCHC) shall be eligible for the following reimbursement:

- Members traveling more than 150 miles (one-way) from their home to the in-person meeting may be eligible for:
 - Mileage reimbursement based upon current state approved mileage reimbursement rate. Mileage reimbursement based upon the most direct route from originating location to meeting location, which shall be confirmed by an online map service (MapQuest, Google Maps, etc.). All mileage must have prior approval and will be determined on a case-by-case basis.
 - Lodging reimbursement for only one (1) overnight stay per one-day meetings. All lodging must have prior approval and will be determined on a case-by-case basis.

Consumer members (consumer/parent/family representatives) of the Kansas Maternal Child Health Council (KMCHC) shall be eligible for the following reimbursement:

- Participation stipend of no more than \$25.00 for an in-person meeting lasting less than 3 hours and no more than \$50.00 for an in-person meeting lasting 4 hours or longer.
 - Members are expected to be physically present in the meeting to be eligible to receive a participation stipend.
 - Reimbursements will be pro-rated based upon the time the consumer was physically present in the meeting.
 - Example: member is only physically present for 75% of the meeting; the individual will only receive 75% of all eligible reimbursements.